



# FMLA have you beating your head against a wall? You need LeaveLink®

## Features:

- 100% Web-deployed
- Federal and state compliance
- Continuous, intermittent, and reduced schedule leave administration
- Employer authorized leave
- Vacation / PTO accruals
- STD / Workers' Compensation coordination
- Attendance policy administration
- Employee self-service
- Integrated intake and processing
- Administrator tasklists
- Medical certification processing
- Customized leave correspondence
- Insurance premium payment tracking
- Advanced report library
- Thorough audit trail
- Unlimited security / access groups

## Benefits:

- Minimized risk of DOL investigations, lawsuits, and manager's personal liability
- Expected 60% time savings from manual to automated administration
- Trend analysis reporting identifies possible FMLA abuse
- Improved attendance, productivity, quality, customer service, employee morale, and bottom line
- Data coordination between multiple administrators and vendors

*LeaveLink® by Absentys offers you compliant and efficient absence management in a single, integrated system. It includes every element essential to effective absence management, combining: precise tracking, data coordination, detailed reporting, federal and state leave parameters, and employee self-service features. LeaveLink® is simply the most powerful absence management tool available today.*

## Complete Absence Tracking

LeaveLink® provides you with one system to record and report all types of employee absences. It tracks and administers federal FMLA, state and employer authorized leave along with vacation/PTO plans. LeaveLink® also administers all types of employer attendance policies, including those that use points or occurrences as absence values. In addition, the system can communicate with disability and workers' compensation vendors to provide a complete view of employee absences.

## Federal and State Compliance

LeaveLink® incorporates all federal and state leave law administration rules. For employers with a large workforce located in multiple states, LeaveLink® eliminates the confusion about which policies apply during an employee's leave of absence. For example, it automatically applies federal FMLA concurrently with Pregnancy Disability Leave (PDL) and the California Family Rights Act (CFRA) to a female employee's pregnancy leave in California. At the same time, LeaveLink® recognizes that PDL and CFRA cannot run concurrently with each other.

## Comprehensive Reporting

For many employers, it is very difficult to compile absence and leave information from multiple systems and/or manual records. With LeaveLink®, all absence data resides in one system for easy creation of comprehensive reports.

LeaveLink's® report library includes detailed, summary, and trend reports. Each report uses a filter that allows you to specify the scope of the data and the desired date range. For example, you can create a report of employees who have taken leave for a given reason in a selected department from June through December.

## Reduced Administrative Costs

By providing a user-friendly, compliant system, LeaveLink® reduces the administrative time and costs required to manage absences. It includes features to monitor administrative tasks, significantly reduce the touch-time to process leaves, empower employees for leave requests and inquiries, and automate data sharing between appropriate parties.

## Improved Productivity

LeaveLink's® advanced analysis tools help you to identify and reduce FMLA abuse, which decreases the need for overtime, overstaffing, and temporary employees. Ensuring regular attendance improves productivity, quality, customer service, employee morale, and ultimately, the bottom line.

## Specifications

- Internet Explorer 5 or higher
- Adobe Acrobat 6 or higher
- High-speed internet connection



**ABSENTYS**  
the science of absence management

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